

*Extra Ordinary Minister of Holy Communion
Guidelines for Weekend Liturgies*

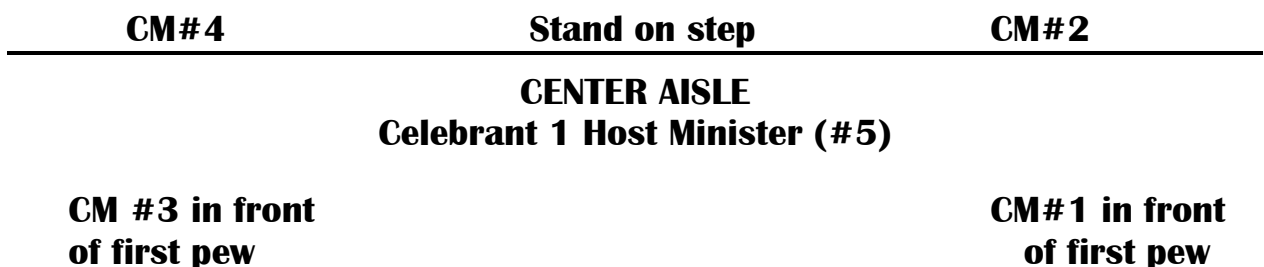
Sacred Heart Church

As the organist begins playing “*Lamb of God*”, the ministers need to move forward and take their positions at the bottom step in front of the Altar.

**There will be 6 positions at all Masses, except 8:00 AM. 8:00AM
Positions 1, 2, 3, & 4 will distribute the Precious Blood; Positions 1 & 2
Positions 5, 6 will distribute the Precious Body. Positions 5 & 6**

AFTER the Celebrant consumes the Host and Wine, the ministers go up the steps and receive Communion from Father. Move to your right and form a semi circle near the Tabernacle area. Give Father enough room to move among the ministers as he brings the Chalices to the first four ministers. Allow time for the remaining two ministers to receive the Precious Blood. Father will then give the Ciboria to Positions #5 and 6 and as he moves forward to take his position in the center aisle, ministers take their respective positions as noted below:

Cup Ministers 1 and 2 walk to their left and assume their respective positions as noted below. Cup Ministers 3 and 4 walk to their right and assume their positions on the opposite side.



Meanwhile, Position #6 (floater) leaves the altar and proceeds down the side aisle on his/her right to distribute Communion to the infirm throughout the church area who cannot leave their seats. He/she walks across the back of the church. Hesitates near the center aisle until the traffic flow permits him/her to proceed down the other side aisle. Awareness is the key to making this work. Upon completion, he/she takes the ciboria back to the tabernacle area and stays there until Father and #5 have completed distributing Communion. Father will combine the remaining hosts. All will either genuflect/bow to the Tabernacle in reverence and ministers #5 and #6 go to the sacristy (bringing empty ciboria with them).

Note: ALL ministers should proceed to the Sacristy upon completion of their respective duties. All ministers walk out together, stop at the foot of the step, bow, and return to their respective seats.continued

Extraordinary Ministers taking Holy Communion to the Sick:

Bring your PYX with you as you go to communion.

Tell Father/Minister how many hosts you need, close the PYX and put it away; receive communion.

Please REMEMBER:

- 1) **If you are unable to fulfill your scheduled assignment, please call a substitute.**
- 2) **If you see that they need a minister, please come forward to serve.**
- 3) **Take into account that when there are 2 or more Priests on the altar, the number of ministers needs to be reduced.**

**Example: 1 Priest, 6 ministers
2 Priests, 5 ministers
3 Priests, 4 ministers
4 Priests, 3 ministers
5 Priests, 2 ministers
6 Priests, 1 minister
7 Priests, 0 minister**

- 4) **When taking your cup to the Sacristy:**
 - a) **Consume the wine and place your purificator over the cup before placing it on the counter top near the sink.**
 - b) **Leave all vessels on the counter top for purification by the Priest.**
 - c) **Host Minister #6 is to place the tabernacle key in the designated location: At Sacred Heart—leave the key in the Tabernacle. Celebrant will see that it is put away.
At Good Shepherd—Drawer marked “supplies”.**
- 5) **Wait until all ministers have completed their duties and exit Sacristy together.**

NOTE: At Good Shepherd, there will be 7 Positions; however, the duties of Position will change and this will be addressed when GS Church is opened after the renovations.